

# KENTUCKY MEDICAL GROUP MANAGEMENT ASSOCIATION

## Exhibitor Contract/Application

May 20 - 21, 2010

Griffin Gate Marriott - Lexington, Kentucky

Name of Company: \_\_\_\_\_

Contact Name (person to whom all correspondence will be sent): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Fax: ( \_\_\_\_\_ ) \_\_\_\_\_

Email: \_\_\_\_\_

Representative #1 (for onsite badge): \_\_\_\_\_

Representative #1 Email address: \_\_\_\_\_

Representative #2 (for onsite badge): \_\_\_\_\_

Representative #2 Email address: \_\_\_\_\_

### Are you a KMGMA Business Partner? \_\_\_\_\_

**KMGMA By-Laws require all Corporate Sponsors and Exhibitors to be Business Partners.** For a Business Partner Application, please visit our website at [www.kmgma.com](http://www.kmgma.com) or send an email to [melissaowilson@comcast.net](mailto:melissaowilson@comcast.net).

*I hereby acknowledge that until accepted by KMGMA, this Contract shall constitute only an application to participate in KMGMA events, which may be accepted or declined by KMGMA at its sole discretion. I understand that I will be contacted to confirm acceptance of this contract. I understand that this contract DOES NOT entitle me or my company to use of the KMGMA or MGMA logo on any printed, digital, or written communication.*

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**FEES: Early Bird** Exhibit registration is \$800 if faxed, emailed or postmarked by March 31, 2010. After March 31, Exhibit registration is \$950. This includes an 8' x 8' booth, skirted tabletop, 2 chairs, admission to all meals and the special event for **two** representatives. **Additional representatives will be \$150 each.** The exhibit area is carpeted and electrical service is included in your exhibit fees, but **MUST** be requested at least ONE WEEK prior to meeting.

**EXHIBIT BOOTH ASSIGNMENTS:** Booths will be assigned on a first-come, first-served basis. Priority will be given to event/program sponsors.

**EXHIBIT SETUP AND HOURS:** Exhibitor registration and set-up will be on Thursday, May 20, 2010 beginning at 9:00 a.m. The conference will begin at 1:00 p.m. on that day, with the exhibit hall opening at 12:00 p.m. Tear-down will begin at 1:00 p.m. on Friday, May 21. Exhibitors will not be allowed to dismantle their booths prior to the Friday Luncheon. *This is extremely disruptive to other exhibitors and attendees – please make travel plans accordingly.*

**DOOR PRIZES:** Exhibitors are encouraged to donate door prizes. All giveaways will be done at the Thursday night reception.

**CANCELLATION POLICY:** Cancellations requests received in writing by May 3, 2010 will receive a refund of exhibit fees minus a \$25 processing fee. No refunds will be issued after May 3.

Make checks payable to KMGMA, and submit with application to: Kentucky MGMA, P.O. Box 950247, Louisville, KY 40295-0247

**Credit Card payments can be faxed with application to KMGMA at 615.662.8864.**

Credit Card Type: \_\_\_\_\_ MasterCard \_\_\_\_\_ Visa \_\_\_\_\_ American Express

**Expiration Date:** \_\_\_\_\_ **CSS (Security Code):** \_\_\_\_\_

Cardholder Name: \_\_\_\_\_

Card Number: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Signature: \_\_\_\_\_

*If you have any questions regarding exhibit space, please contact Melissa at 615-579-6253 or [melissaowilson@comcast.net](mailto:melissaowilson@comcast.net)*